

# SPRING CLEANING

## CHECKLIST

### WHOLE-HOME ESSENTIALS

- ☐ Gather boxes or bags labeled keep, donate, and trash
- ☐ Collect loose papers and sort important documents
- ☐ Shred or discard outdated papers
- ☐ Clear and clean main surfaces throughout the home
- ☐ Declutter hidden storage areas
- ☐ Group similar items together
- ☐ Review seasonal items
- ☐ Store away winter items
- ☐ Label storage containers

### ENTRYWAY AND HALLWAY

- ☐ Remove items that don't belong in the space
- ☐ Sort shoes and outerwear
- ☐ Donate unused or worn items
- ☐ Store off-season shoes and coats elsewhere
- ☐ Create a functional drop zone for keys and essentials
- ☐ Organize shoes using bins or racks
- ☐ Add baskets or hooks for daily-use items
- ☐ Clear and clean floors and surfaces

### KIDS' ROOM AND PLAYROOM

- ☐ Sort toys and books by category
- ☐ Discard broken or incomplete toys
- ☐ Donate toys no longer age-appropriate
- ☐ Create clear storage zones
- ☐ Use open bins or baskets
- ☐ Label storage containers
- ☐ Rotate toys if needed
- ☐ Clear floors and surfaces

### LIVING ROOM

- ☐ Declutter coffee tables and side tables
- ☐ Clear shelves and media consoles
- ☐ Remove items that don't belong in the living room
- ☐ Organize remotes, chargers, and electronics
- ☐ Tidy up cords and cables
- ☐ Review décor and remove excess pieces
- ☐ Wash or refresh throw blankets and pillow covers
- ☐ Store extra textiles not in use

### KITCHEN

- ☐ Empty cabinets and drawers one section at a time
- ☐ Discard chipped, broken, or unused items
- ☐ Remove duplicate tools and utensils
- ☐ Group items by category
- ☐ Return frequently used items within easy reach
- ☐ Use drawer dividers to maintain order
- ☐ Wipe down shelves and drawers
- ☐ Remove all pantry items
- ☐ Check expiration dates
- ☐ Discard expired or stale food
- ☐ Wipe down pantry shelves
- ☐ Group food by category
- ☐ Transfer items to clear containers if desired
- ☐ Label containers and shelves
- ☐ Adjust shelf spacing to maximize space

# SPRING CLEANING

## CHECKLIST

### BATHROOM

- ☐ Empty bathroom cabinets and drawers
- ☐ Discard expired skincare, makeup, and medications
- ☐ Remove products you no longer use
- ☐ Clean shelves, drawers, and containers
- ☐ Group products by category
- ☐ Organize under-sink storage
- ☐ Use bins or drawer dividers
- ☐ Clear bathroom countertops

### BEDROOM

- ☐ Clear nightstands and dresser surfaces
- ☐ Remove items that don't belong in the bedroom
- ☐ Declutter bedside drawers
- ☐ Sort clothing by category
- ☐ Donate clothes you no longer wear
- ☐ Store off-season clothing elsewhere
- ☐ Switch to slim, matching hangers
- ☐ Organize under-bed storage
- ☐ Wash bedding and throws

### GARAGE, BASEMENT, AND STORAGE AREAS

- ☐ Empty one section at a time
- ☐ Sort items by category
- ☐ Discard broken or unused items
- ☐ Create functional storage zones
- ☐ Use sturdy bins and shelving
- ☐ Label all storage containers
- ☐ Store seasonal items together
- ☐ Ensure hazardous items are stored safely
- ☐ Keep frequently used items easily accessible

### HOME OFFICE

- ☐ Sort papers and documents
- ☐ Shred or recycle unnecessary paperwork
- ☐ Digitize important documents if possible
- ☐ Clear and clean desk surface
- ☐ Organize desk drawers
- ☐ Sort office supplies by category
- ☐ Declutter cables and chargers
- ☐ Label cords if needed
- ☐ Organize shelves and cabinets

### LAUNDRY ROOM AND UTILITY AREAS

- ☐ Declutter shelves and cabinets
- ☐ Discard empty or expired products
- ☐ Group laundry products by type
- ☐ Use bins or baskets for supplies
- ☐ Clean washer and dryer surfaces
- ☐ Clean lint trap and surrounding areas
- ☐ Organize cleaning tools
- ☐ Improve layout for better workflow

### MAINTENANCE AFTER SPRING CLEANING

- ☐ Create a simple weekly reset routine
- ☐ Clear high-traffic surfaces weekly
- ☐ Keep a donation box accessible
- ☐ Reassess storage systems monthly
- ☐ Simplify any system that feels hard to maintain